

## **Minutes of the November 6, 2011 Sky Creek Dharma Center's Board of Directors Meeting**

Board Members Present: Ellen Evans, Joanne Allred, Henry Ganzler, Jessica McKenzie, Lakshmi Ariaratnam, Vinnie Gunn, Cassie Ragsdale, Kate Transchel, Adam Moes.

The board president, Jessica McKenzie, announced that Leigh Ann Liscomb will be resigning from the board. According to Jessica, Leigh Ann said that she hopes to be able to join again in about a year. Jessica also said that the Center has put out its first newsletter and that we are in contract with Robo Bank to purchase the Center.

Financial Report: According to the Center's treasurer, Adam Moes, the Center spent \$269.32 more this fiscal year than it received in donations. However, there was still money in the Center's Bank account. According to Jessica, the Center's expenses are approximately \$2000. a month. If all people who pledged to be members of the sustaining sangha fulfilled their commitments, the Center would be able to meet its monthly expenses. Adam passed out an information sheet with October's financial information. There was a discussion of the need to get our accounting system more finalized. Our expenses were \$245 more than our income in October. Since each Sangha pays its dana (contribution to the Center's expenses) differently, it is difficult to get an accurate accounting each month.

Executive Committee Report: Jessica presented a draft of the "Use and Fees Guidelines." Our goal is to have reimbursement for events

paid on a

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dana basis. However, guidelines and suggested fees were also given for events that are fee based. Those events done on a dana basis are asked to give the Center 30% of the proceeds. Because there was some belief that the suggested fees were too low, Kate Transchel and Lakshmi Ariaratnam agreed to research what other places (Women's Center, etc.) charge. There was also a discussion of the Center's "Event Screening and Dana Collection" envelope.

Kate raised the issue of cleaning the Center. She said we need to be more systematic about the cleaning. She suggested that each of the sanghas rotate the cleaning chores. Perhaps each sangha would clean once each month.

Cassie Ragsdale requested names of organizations to highlight in the Center's next newsletter. She also requested old clothing and bags that she can print the Center's logo on, to be given away to advertise the Center. She would like these things brought to the Center by mid December.

Fundraising: Jessica spoke about having attended each sangha to talk about fundraising. She said that each sangha had a different reaction to her talk. Some wanted more specific information about what was wanted of them. Some were satisfied with generalities. Jessica said she met with the head of the North Valley Community Foundation. The head of the foundation invited the Center to be on the website to which people donate. She also agreed to help us

structure how we seek funds. Jessica indicated that the Center is seeking \$200,000 in loans, which is 80% of the

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total price for the Center. If we get \$200,000 in loans, we need an additional \$70,000. The question is how do we get that additional money. Actually, since we already have \$122,000 pledged, we only need about \$78,000 in loans. At that rate, we need about \$10,000 from each sangha. A suggestion was made that each sangha look into how it might come up with that amount of money (events, loans, donations, etc.).

Elections: Sherry Morgado, who was present at the meeting, was nominated and elected to the Board.

Leigh Ann has resigned from the Board. Her resignation was accepted.

Officers: Karma (Henry) Ganzler was nominated and confirmed as Secretary.

Adam Moes has resigned as Treasurer. Joanne Allred was elected to serve as Treasurer.

Lakshmi agreed to serve as Vice President. She was nominated and elected unanimously.

Jessica agreed to continue and was reelected unanimously as President for another year.

Board Meetings schedule for coming year: The Board will meet at 4PM on the first Sunday of even numbered months. The next meeting is to be held on February 5, 2012.